



JOB ANNOUNCEMENT

Are you searching for an opportunity:

- To work at a nationally-recognized and long-standing organization where professional development and growth are fostered and encouraged?
- To have direct positive impact on the lives of some of our most vulnerable and disadvantaged populations?
- To gain hands-on experience in a dynamic, creative, and fulfilling work environment?

Richmond Area Multi-Services (RAMS) is currently searching for a *Skilled vocational rehabilitation provider with interest/experience in working with City/County service systems, in a dynamic café/kitchen setting* for the position of

Vocational Rehabilitation Counselor (WDD)

for the **RAMS CAAP Pre-Vocational & Evaluation Services Program**
located at **RAMS Café Phoenix at 1234 Indiana St and CAAP Program at 1235 Mission St**

APPLICANTS WITH BILINGUAL ABILITY IN CANTONESE, RUSSIAN, VIETNAMESE, OR SPANISH HIGHLY ENCOURAGED TO APPLY

Salary Range: \$34,000 - \$38,000 annually, depending on qualifications/experience

Status: Full-Time (40 hr/wk)

Benefits: Health insurance coverage + generous leave benefits

Your role: Work alongside program clients in kitchen/café environment to foster a relationship & develop clinical rapport and assessment in conjunction with other program staff. Engage clients in learning and development of vocational skills in a food-service café environment.

Minimum Required Qualifications:

1. Bachelor's degree in Psychology, Social Work, or other health & human services related fields from an accredited institution (OR if no equivalent degree, then at least two years of experience providing similar types of services), required
2. At least one year of experience in working the indigent & underserved populations (including those with mental health, substance abuse, and/or co-occurring substance abuse disorders)

Other Preferred Qualifications:

3. Knowledge of San Francisco community resources/services (including health, mental health, substance abuse, housing, etc.), highly preferred
4. Familiarity with various counseling strategies and wellness recovery principles in working with clients with mental health, substance abuse, or co-occurring substance abuse issues
5. Strong commitment to the philosophy, goals, & mission of RAMS in providing community-based, culturally competent, consumer-guided mental health and vocational services to the community
6. Commitment to engaging in professional development activities as related to vocational training strategies for the population of CAAP
7. Strong interpersonal skills and ability to work effectively, function independently, and interact professionally with a diverse, multi-cultural, and interdisciplinary staff of all levels
8. Applicants with ability to provide bilingual & culturally competent services in Cantonese, Russian, Vietnamese, or Spanish, **HIGHLY ENCOURAGED TO APPLY**, due to the populations served

Interested applicants: send cover letter & resume to HR Dept – Recruitment at jobs@ramsinc.org. *Position will remain open until filled.*

RAMS is a non-profit community-based agency providing bilingual & bicultural mental health and related services to our community. We are an Equal Opportunity Employer and committed to embracing diversity and consider all applicants for all positions without regard to race, color, national origin, ancestry, sex, gender, sexual orientation, sexual identity, age, religion, creed, disability (actual or perceived), medical condition including genetic characteristics, marital status, domestic partnership status, citizenship, military service, height, weight, HIV/AIDS status, or any other characteristic protected by state or federal law or local ordinance.



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Essential Job Duties include, but are not limited to:

1. Conduct pre-vocational assessments, develop & maintain a Vocational Plan, and document Progress Report for each client while continuously working towards its stated goals
2. Instruct and lead a team of clients, receiving on-the-job assessment & training, to enhance upon their vocational skills such as: productivity, quality, punctuality and communication skills
3. Provide consultation for program staff (Behavioral Health Consultant/Trainer) on vocational issues, barriers to employment, for roundtable sessions with HSA staff on participant progress in JPA and/or OJA and the recommendation for next steps
4. Collaborate with RAMS and WDD staff in the design and delivery of JPA groups that includes modules focused overall on job readiness, vocational assessment, job search and specifically on psychoeducation around behavioral health issues, developing coping skills, etc. in order to assist CAAP participants with job acquisition and job retention
5. Collaborate and closely coordinate with clients, as well as other care providers, including other RAMS-CAAP staff members, DHS Linkage Coordinators, Department of Rehabilitation Counselors and any other identified community providers, in the planning of the individual's treatment & care, goal development, vocational assessment & rehabilitation plans, on-going support, and other services, as indicated, to address vocational/work related issues
6. As needed/requested, provide one-on-one individual sessions to provide referrals and linkages to community resources to participants
7. Maintain timely administrative and program records and documentation related to client care
8. Identify community resources and establish referral system, as well as serve as staff resource
9. Participate in case conferences, program meetings, trainings and other professional development activities
10. Perform other duties as assigned

Administrative Supervisor: Program Director, Program Coordinator

ABOUT THE PROGRAM: The RAMS CAAP Counseling & Pre-Vocational Services (RAMS-CAAP) provides culturally competent outpatient integrated behavioral health counseling and pre-vocational services to participants of the San Francisco Department of Human Services' (DHS) County Adult Assistant Program (CAAP) program, the county's welfare-to-work program for adults without dependent children. RAMS offers three different services under this contract: short employability assessments to all clients receiving cash assistance (GA), a 90-day behavioral assessment-counseling program to identify employment barriers and receive linkage to services in the community, and a collaboration with the Workforce Development Department (WDD) for the Job Plus Activity (JPA).

The Pre-Vocational & Vocational Evaluation Services collaboration with WDD involves RAMS staff facilitating psychoeducation and skill building groups to equip clients with skills/abilities/attitudes relevant to obtaining and retaining employment. These groups, part of the JPA, are offered in the afternoon. The clients also have an opportunity for individual consults with the staff for follow-up with learning from the group sessions, practice skills, receive support, and referrals for services in the community. When needed clients are referred for a Learning Needs Assessment (LNA). In addition to this, clients also can be referred for prevocational services thru the On-the-Job Assessment (OJA) at RAMS-Hire Ability (HA).

ABOUT RAMS: Richmond Area Multi-Services is a private, non-profit mental health agency that is committed to advocating for and providing community based, culturally-competent, and consumer-guided comprehensive services, with an emphasis on serving Asian & Pacific Islander Americans. Founded in San Francisco's Richmond District in 1974, our agency offers comprehensive services that aim to meet the behavioral health, social, vocational, and educational needs of the diverse community of the San Francisco.

RAMS is recognized by the local and national social service community as having expertise in providing culturally competent mental health services to the underserved, with expertise in working with the Asian & Pacific Islander (A&PI) and Russian-speaking populations. The agency has received numerous awards for culturally competent service delivery, clinical training, employment of people with disability, and community leadership.

CHECK US OUT AT WWW.RAMSINC.ORG

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